

PUKETAWA MARAE AGM MEETING MINUTES

Date: 01 April 2023

Time started 10.00 am.

Venue: Puketawa Marae 1400 Horeke Road, Utakura

<p>Present: Katene Ericksen, Steve Turner, Sandra Mutu, Sonny Ogle, Graeme Prebble Snr, Graeme Prebble Jnr, Gertie Johnson, Henry Murphy</p>
<p>Apologies: Maerangi Sefuiva, Dean Soloman</p>

Karakia: Steve Ericksen

Kaupapa	Kaikorero
<p>Minutes</p> <p style="background-color: yellow;"><u>Motion – that the minutes from Puketawa Marae AGM 30 April 2022 are accepted as true and correct.</u></p> <ul style="list-style-type: none"> • Move – Katene Ericksen • Second – Steve Ericksen <p>Matters Arising:</p> <ul style="list-style-type: none"> • Nil 	<p>All</p>
<p>Chairman’s Report</p> <ul style="list-style-type: none"> • Had our marae open and running for just over one year and everyone is doing a great job. • We have had lots of wananga, mihi to those who have helped. • Mihi to Sonny Ogle and Wayne Mutu for getting our safety fence up. • Appreciate the work of our trustees, secretary and treasurer for time spent attending marae hui, obtaining funding for marae, and looking after the putea of the marae. • Mihi to Graeme Prebble Snr, Sonny Ogle, Steve Turner for the ongoing maintenance and the regeneration work. <p style="background-color: yellow;"><u>Motion – to accept 2023 Chairperson report.</u></p> <p>Move – Katene Ericksen Second – Sandra Mutu</p>	<p>Graeme Prebble Jnr</p>
<p>Treasurer’s Report</p> <ul style="list-style-type: none"> • Account balances <ul style="list-style-type: none"> ○ 00 Account opening \$7430.05, closing balance \$6180.93. ○ 01 Account opening balance \$14759.60 closing balance \$14559.33. • Outgoings: <ul style="list-style-type: none"> ○ Lawns, power, gas, reimbursements, new world account ○ Apologies to Graeme Prebble Snr as pending \$121.30 reimbursement for petrol for towing plants for the Regeneration project was not made during March 2023. This will be made today. ○ Bunnings account to be paid (as materials needed for safety fence project – nails for nail gun \$143.45) 	<p>Sandra Mutu</p>

<p style="text-align: center;"><u>Motion – pay Bunnings account \$143.45 and Contact energy account \$269.23.</u></p> <p>Move – Sandra Mutu Second – Steve Turner</p> <p style="text-align: center;"><u>Motion – to accept treasurers report 2023.</u></p> <p>Move – Sandra Mutu Second – Gertie Ogle</p> <p style="text-align: center;"><u>Motion – to purchase 20 sets of salt and pepper shakers from Head Chef, reimbursement to Sandra Mutu upon receipt of invoice.</u></p> <p>Move – Sandra Mutu Second – Katene Ericksen</p> <ul style="list-style-type: none"> • Sandra Mutu would like to purchase salt and pepper shakers from Head Chef 20 sets at \$5.90 a pair. • Sandra Mutu to send last four bills for power to Katene so that we can check if Nau Mai Ra power company can provide more competitive rates. 	
<p>Election of Trustees</p> <ul style="list-style-type: none"> • Remove Miriam Soloman as she is deceased. • Nomination for Sonny Ogle to be a new Puketawa Marae trustee. <p style="text-align: center;"><u>Motion – Remove Miriam Soloman as a Puketawa Marae trustee as now deceased, new Puketawa Marae trustee to be added Bert Sonny Ogle</u></p> <p>Move – Steve Turner Second – Graeme Prebble Snr Carried</p> <ul style="list-style-type: none"> • Dean Soloman to provide a copy of Miriam Soloman's death certificate and then Sandra Mutu will make application to the Maori Land Court 	All
<p>Booking fees for marae</p> <ul style="list-style-type: none"> • Booking fee is only refunded if their booking is cancelled due to tangi. • Currently: <ul style="list-style-type: none"> ○ \$100 Booking fee if hireage is overnight. ○ \$50 per day for roopu under 25 people ○ \$80 per day for roopu over 25 people ○ Koha ○ Breakages and any damages to be paid by those who hire the marae. <p style="text-align: center;"><u>Motion – booking fees accepted as above to be reviewed at 2024 AGM.</u></p> <p>Move – Graeme Prebble Snr Second – Steve Turner</p>	All
<p>Wharenui development</p> <ul style="list-style-type: none"> • Planning wananga held in the last 12 months, to create a plan for our whare. <ul style="list-style-type: none"> ○ Open the whare first. ○ Dress the whare once open with (Whakairo, Tukutuku and Kowhaiwhai that tell the stories of our people) • No TFS required. • FNDC report received. • Await the quote to submit our application to Foundation North and Oranga Marae to undertake the final works. • Can also investigate Community Lotteries as a potential funding source. • Should also pursue additional funding from U7 and Major Capital works from TRAION. 	All

<ul style="list-style-type: none"> Any potential names will need to have a wananga and further discussions. <p style="text-align: center;">Motion – apply via Community Lotteries for the Wharenui renovation Project.</p> <ul style="list-style-type: none"> Move – Sonny Ogle Second – Steve Turner <p style="text-align: center;">Motion – apply to TRAION for Major Capital works funding for Wharenui renovation project.</p> <p>Move – Katene Ericksen Second – Steve Turner</p> <p style="text-align: center;">Motion – apply to Utakura 7 for additional funding for the completion of the Wharenui renovation project.</p> <p>Move – Katene Ericksen Second – Sandra Mutu</p>	
<p>General Business</p> <ul style="list-style-type: none"> Housing project <ul style="list-style-type: none"> Site plan <ul style="list-style-type: none"> For this plan to work would need permission from the landowners with the neighbouring property for placement on the plan provided. Advance Build information <ul style="list-style-type: none"> Show home for these whare is in Waipapa at the yard if you would like to visa. Next step is a technical feasibility study at a cost of \$65250, this can be applied for funding for. Feedback <ul style="list-style-type: none"> No whare or workshop is to block the marae view of the maunga/Urupa. We would like all whare to be at the back of the Wharekai. Some concerns that six whare is too high due to cost, and logistics of the ongoing management of this number of whare. Being closer to the septic system will reduce plumbing costs. Henry Murphy to check the minimum houses needed for the TPK Papakainga package. Suggest approaching Utakura 7, Te Pouahi and Tupu tonu for funding for the technical feasibility study and the 30% cost of build. Marae contribution is the whenua and sweat equity for all the planning. Katene Ericksen to prepare a letter for each organisation on behalf of the marae for Henry and Sonny to use when they approach these organisations. Henry Murphy confirmed that Mt Pokaka is only looking at cabins at this stage. Steve Turner is looking at opening discussions with the new landowner to see if they would consider and exchange of the whenua to obtain the paddock between the marae and Urupa for the marae whenua access to the river from the gate. <p style="text-align: center;">Motion – Apply for funding for the housing project via Utakura 7, Te Pouahi and Tupu tonu.</p> <p style="text-align: center;">Move – Steve Turner Second – Sandra Mutu</p> <ul style="list-style-type: none"> Native Regeneration project <ul style="list-style-type: none"> 800 plants planted since September 2022. 265 trees to be planted this week. Spraying continues to be a recurring obstacle, Okaihau Mowing is unable to complete the spraying. Continue to work at 	All

spraying regularly. Have about 800 further plants growing at home that are a mixture of donated plants from Hokianga Harbourcare and purchased from the marae.

- Need more people to help with the future planting days. Graeme Prebble to advise when we can do a planting day. Katene Ericksen will see if local pre-employment courses can help with weeding.

Motion to apply for funding for further Pioneer plants for Native regeneration project from Lottery environment and Heritage as well as DOC.

- Move – Katene Ericksen
- Second – Graeme Prebble Snr

- **Noel Leeming purchases**

- Bluetooth speaker JBL \$198.99
- Panasonic 43" FHD LED - Android TV \$498
-

Motion – purchase \$198.99 JBL speaker and TV \$498 for Puketawa and bracket for the Marae.

- Move – Graeme Prebble Snr**
Second – Gertie Johnson

- COGs – funding round for this type of funding opens soon.

Motion – apply for COGs funding for Marae operational expenses.

- Move – Katene Ericksen**
Second – Sonny Ogle

- Utakura Taiao – they have walked the awa through Utakura to see what is possible. They are suggesting removing the Poplar trees as they release 3.5 tonne of leaves per year. FNDC and NRC want to be involved in the clean-up. Farmers are keen to undertake riparian planting along the river.
- Urupa sign – Katene Ericksen is still obtaining the quotes from Signs of Life

Karakia whakamutunga	Henry Murphy
Meeting closed	1.45pm